



**EWFHT COMPLIANCE FILING DATES AND DEADLINES**  
AS of Date

Name	Frequency	Deadline	Completion Date	Checked	Comments
Source Deductions (Employee Withholdings)	Bi-Weekly	paid on the same day as pay day	Each pay		
Source Deductions (Physician Withholdings)	Monthly	paid on the same day as pay day	Each pay		
3rd Party payments to Physicians	Monthly				
RRSP institutional payments for staff team	Monthly				
Benefit provider payments	Monthly	15th of month			
EHT	Monthly	15th of next month	January 5/15		
HST	Semi-Annually	April 30 and October 31	October 22nd 2014		
T4's	Annually	February 28th for Preceding Year			
Charity Return	Annually	September 30th	September 30th		
Corporate Tax Return	Annually	June 30th			
Year End Audit Report to MOH	Annually	June 30th			
MOHLTC Budget surplus returned	Annually	Fall			
Property tax rebate	Yearly	Mid of October			
FHT Insurance renewal	Yearly	July			
Telemedicine Quarterly	Quarterly	July 15th - Q1			
Telemedicine Quarterly	Quarterly	October 15th - Q2			
Telemedicine Quarterly	Quarterly	January 15th - Q3			
Telemedicine Quarterly	Quarterly	April 15th - Q4			
Telemedicine Annual Target Document	Annually	March 31st			
MOH Quarterly	Quarterly	July 31st - Q1	July 31/14		
MOH Quarterly	Quarterly	October 31st - Q2	October 30th		
MOH Quarterly	Quarterly	January 31st - Q3			
MOH Quarterly	Quarterly	April 30th - Q4			
MOH Annual Report & Budget submission	Yearly	April 17th			
Quality Improvement Plan (QIP)	Yearly	April 1st			
Public Salary Disclosure	Yearly	March			