

Protecting Your Privacy

Haileybury Family Health Team (HFHT) provides a variety of care, services and programs. To meet your needs and serve you well, we need to obtain personal health information. HFHT has put in place policies and practices that comply with the Personal Health Information Protection Act (2004) to ensure that your privacy is respected and protected.

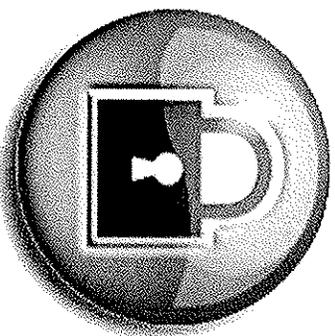
Managing Your Information

HFHT collects, uses, shares and retains your personal health information including:

- Your identifying and contact information
- Information about your health, health care history and the health care you have received

HFHT shares your personal health information selectively with **only those who need to know** in order to:

- * Plan and deliver care, services and programs available to you
- * Monitor care, services & programs, and their benefit to you
- * Administer and manage services
- * Meet provincial billing & funding requirements
- * Communicate with other team members, health care providers and community agencies
- * Meet legal and regulatory requirements

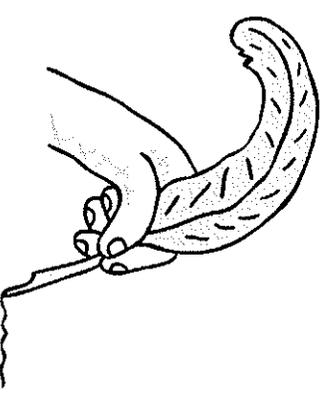


Consents

Your **implied** consent is granted by virtue of you making an appointment to receive our care/services. In doing so it is understood that the personal health information collected to provide that care/service may be shared with other team members or consultants on a 'need-to-know' basis.

On the other hand, the need to release personal health information to insurance companies, WSIB or social agencies requires your **explicit** consent, either verbal or written.

Your consent is not required to release personal health information in situations where your well-being or that of others is at risk or when ordered by the courts.



Your Rights

- You may refuse or withdraw your consent to release information anytime. Please discuss this with your physician.
- You may have access to, or receive a copy of your personal health information (for a nominal fee).
- You may ask us to correct or amend your file.
- Your personal health information is private. Unless required by law, we cannot and will not give out any of your information without your consent or knowledge.

You may ask questions or make a complaint about our privacy practices by contacting:

Dr. Mark Churman
Privacy Officer

Haileybury Family Health Team

Box 2010

Haileybury ON P0J 1K0

Ph: 705-672-3371

Fax: 705-672-5900

or

Information and Privacy
Commissioner of Ontario

2 Bloor St., E., Suite 1400

Toronto, ON, M4W 1A8

Ph: 416-326-3333

Toll Free: 1-800-387-0073

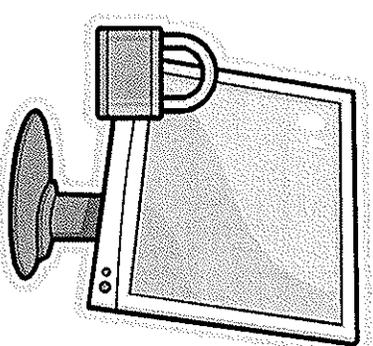
Fax: 416-325-9195

www.ipc.on.ca

Haileybury Family Health Team

Family Health Team
Équipe Santé Familiale

Protecting Your Privacy



Your guide to
protecting your
personal health
information

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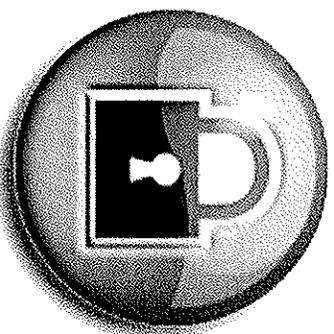
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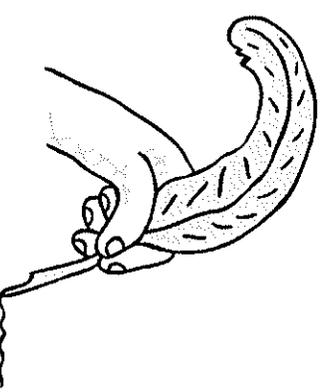


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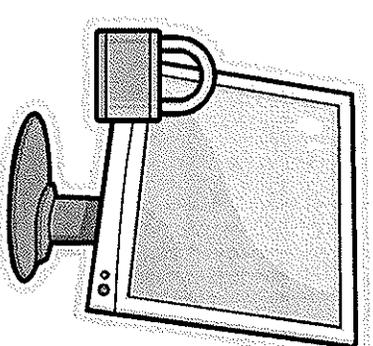
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