

Sample Board Work Plan

How to use this template:

The FHT/NPLC board should identify priorities annually for the improvement of board governance and board performance. The number of priorities identified should be manageable (e.g. 4 – 5 per year). Priorities might include, for example:

- Improving the effectiveness of board meetings
- Increasing the number and quality of stakeholder relationships
- Creating a Community Advisory Committee
- Undertaking board education and training
- Creating board committees
- Building a skills-based board
- Undertaking board evaluation
- Etc.

Governance/Performance Goal (Identify priorities for improvement of governance policy and/or practice)	Activities (Identify what activities the FHT will undertaken to meet the goal)	Measurement Indicators (Measureable targets)	Responsibility (Individual(s) who will assume responsibility)	Timeline (Indicate month or quarter in which activities will occur)
1.				
2.				
3.				
4.				